

**Truck Regulation Upload,
Compliance, and Reporting
System (TRUCRS)**



2013 Truck and Bus Online Reporting Guide

This user guide will help you report online to meet the reporting requirements of the California Air Resources Board's Truck and Bus Regulation. The Truck Regulation Upload, Compliance, and Reporting System (TRUCRS) allows you to report your diesel powered vehicles to meet reporting requirements for using flexibility options specified in the regulation. The next reporting deadline to demonstrate compliance at the beginning of 2013 is **January 31, 2013**.

Who Needs to Report

The Truck and Bus regulation affects individuals, private companies, and Federal agencies that own diesel vehicles with a Gross Vehicle Weight Rating (GVWR) greater than 14,000 lbs that operate in California. The regulation also applies to publicly owned and privately owned school buses: however, the compliance requirements are different and reporting is not required. The regulation does not apply to state and local government vehicles, most solid waste collection trucks, drayage trucks that transport marine cargo, and public transit buses because they are already subject to other regulations.

Compliance requirements are currently in effect for heavier vehicles with a GVWR greater than 26,000 lbs. Individuals and companies that own three or fewer diesel vehicles and qualify for the Small Fleet Option can delay compliance for their heavier vehicles until January 1, 2014 by reporting. Small Fleets with 1996 to 2004 model year engines should report by January 31, 2013. Fleet owners that reported in 2012 to use flexibility options should update their information for 2013. All fleet owners can still report to qualify their vehicles for the following flexibility options or extensions:

- Log truck phase-in option
- Manufacturer delay
- Low-use operation
- NOx exempt area operation

Who Does Not Need to Report

You do not need to report if you are complying with the engine model year schedule and do not plan to take credits or use extensions. Clean-up requirements for with a GVWR from 14,001 to 26,000 lbs. begin January 1, 2015 and do not need to be reported. If you

own a motorhome or a personal use pick-up you are exempt from the regulation and also do not need to report.

Reporting Changes and Updating Odometer Readings

Fleet owners that already reported have the ability to edit and modify the information in the system as well as update the odometer readings of vehicles taking mileage based extensions. Other flexibility options and extensions appear in the reporting system but required reporting in the beginning of 2012 to opt-in and are no-longer available. Your information will not be saved if you select one of these options unless you are making a replacement of a vehicle that was already approved for the option or extension.

Using the TRUCRS to report online

The Truck Regulation Upload, Compliance, and Reporting System (TRUCRS) can be found at https://ssl.arb.ca.gov/ssltrucrsto/trucrs_reporting/reporting.php. Here you will be able to login if you already have an account, or request your password if you have forgotten your login information. To create a new account you will need to click on the **“request an account”** button as shown below. Once you fill in the required information a password will be generated and sent to your email address within an hour. Once you receive the password, return to this reporting website and login using your username and password.

The screenshot displays the California Environmental Protection Agency's Air Resources Board website. The main heading is "Truck Regulation Upload, Compliance, and Reporting System (TRUCRS)". Below this, the "Truck and Bus Reporting" section is active, with a link to "Back to Reporting Home". A red arrow points to the "Request an Account" button in the login area. The login area includes fields for "User Name:" and "Password:", a "Forgot Password?" link, and a "Login" button. Below the login fields, a message states: "If this is the first time you are reporting with TRUCRS you will need to request an account." The "Request an Account" button is highlighted with a red arrow. The left sidebar contains links for "Check Status", "Short Videos", "Reporting Documents", "More Information", and "Who Should Report in 2013?". The "Who Should Report in 2013?" section details reporting requirements for lighter and heavier vehicles based on Gross Vehicle Weight Rating (GVWR) and engine model year.

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Air Resources Board

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Truck Regulation Upload, Compliance, and Reporting System (TRUCRS)

Truck and Bus Reporting
(Back to Reporting Home)

Check Status

More Resources at the TruckStop Website

Please log in to enter or view your fleet information after you have requested a TRUCRS account.

User Name:

Password:

Forgot Password?

Login

If this is the first time you are reporting with TRUCRS you will need to request an account.

Request an Account

Short Videos

- What Small Fleets Need to Know (13 min)
- Other Videos

Reporting Documents

- Three Day Pass Exemption Form

More Information

- Frequently Asked Questions
- Compliance Tools

Who Should Report in 2013?

Reporting and clean-up requirements differ by Gross Vehicle Weight Rating (GVWR) as outlined below.

Lighter vehicles (GVWR 14,001 to 26,000 lbs.)

- No reporting is required. Clean-up requirements begin January 1, 2015.

Heavier vehicles (GVWR more than 26,000 lbs.)

- No reporting is required for diesel truck owners that comply with the engine model year schedules and do not plan to use credits or extensions.
- Small fleets with three or fewer diesel vehicles can delay compliance for heavier vehicles until January 1, 2014. Report all your heavier vehicles now if any of them have 1996 to 2004 model year engines.
- Fleets can still report by January 31, 2013 to qualify for the following flexibility options or extensions:
 - Log truck phase-in option

First time users will need to enter in the owner information as seen below in order to get a TRUCRS ID. Fill in the required fields, and if you are reporting for the small fleet option answer yes to the last question (see illustration below). Then click the box to verify the information provided is correct, and click the add new fleet button when finished. If you see errors they must be corrected otherwise the information will not be saved. Once you are able to save the information you will receive an email with your TRUCRS ID indicating your account has been created. After reviewing and updating owner information click the **"Return to TRUCRS Fleet List"** at the top of the page to return to TRUCRS fleet list. (see illustration below)

The screenshot displays the TRUCRS registration interface. At the top, the header includes the CA.GOV logo, the California Environmental Protection Agency Air Resources Board logo, and the text "TRUCRS". A navigation bar at the top right shows "Logged in as Fakeapril1 (Contractor Account)" and a "Log Out" link. Below the header, a red arrow points to the "Return to TRUCRS Fleet List" link. The main form is titled "Add New Fleet" and contains several sections: "Company Agency Information" with fields for Legal Owner Name, Company / Agency Name, Company / Agency Type (optional), Company / Agency Tax ID (Format: 000-00-0000 or 00-0000000), Name of Responsible Person (First and Last), Title of Responsible Person, and Parent Company TRUCRS/DOORS ID (if any); "Street Address" with fields for Address1, Address2, City, State/Province and Country (set to CALIFORNIA, UNITED STATES), and Zip; "Motor Carrier Identification Number" with a table for entering CA Numbers and an "Add Line" button; "Contact Person" with fields for Name (First and Last), Company Name, Phone Number (Area Code, Number (No Dashes), and Extension), and Email Address; and "Additional Information" with questions about farming business, CSLB license, and GVWR. A red arrow points to the "Add New Fleet" button at the bottom of the form.

California Environmental Protection Agency
Air Resources Board
TRUCRS

Logged in as Fakeapril1 (Contractor Account) | Log Out

For assistance:
trucrs@arb.ca.gov
or call 1-866-6DIESEL

Add New Fleet | [Return to TRUCRS Fleet List](#)

Complete this form to receive your TRUCRS ID.

Company Agency Information

Legal Owner Name

Company / Agency Name

Company / Agency Type (optional)

Company / Agency Tax ID (Format: 000-00-0000 or 00-0000000)

Name of Responsible Person

First Last

Title of Responsible Person

Parent Company TRUCRS/DOORS ID (if any)

Street Address

Address1

Address2

City

State/Province and Country CALIFORNIA, UNITED STATES

Zip

Motor Carrier Identification Number Please provide all Carrier ID Numbers that you have. If you don't have one, please enter "NA" on the first line.

CA Number

CA Number

CA Number

CA Number

CA Number

To add more Motor Carrier Identification Numbers, please click "Add Line."

Add Line

Contact Person

Name

First Last

Company Name

Phone Number

Area Code Number (No Dashes) Extension

Email Address

Additional Information

Is this a farming business? Please Choose...

Does this business hold a current license from the Contractors State License Board (CSLB)? Please Choose... If yes, enter CSLB#:

If claiming credits generated from the off-road equipment regulation, how many are being claimed?

Does this fleet have 3 or few vehicles with a GVWR above 14,000 lbs? Please Choose...

☐ By checking this box, I attest that the information above is true and correct.

Add New Fleet

The TRUCRS fleet list will be the first screen seen by returning users. From here you can edit your owner information or request to delete the account. We encourage you to review and update your business information.

CA.GOV California Environmental Protection Agency Air Resources Board

TRUCRS

Logged in as aprilstakefleet (Fleet Account) | [Log Out](#)

For assistance:
trucrs@arb.ca.gov
or call 1-866-8DIESEL

Truck and Bus Fleet List

To begin reporting vehicles for a particular fleet, click its fleet name.
To add a new fleet, click "Add a New Fleet" below.
To import a fleet from your DOORS account, click "Import a DOORS Fleet" below.

[Add a New Fleet](#) | [Import a DOORS Fleet](#)

TRUCRS / DOORS ID	Fleet Name (Click Fleet Name to Begin Reporting Vehicle Information)	Total Motorized Vehicles	Total Trailers	Business Information	Deletion Request
55683	California Air Resources Board	4	1	VIEW/EDIT	REQUEST DELETION

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Truck Regulation Upload, Compliance, and Reporting System (Last Updated November 12, 2012)

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To begin reporting vehicles click on the fleet name (see illustration above). This will take you to the screen where you can report vehicles for the first time or edit and delete a vehicle.

This page will display vehicles already reported, along with any retired vehicles. See Screen Below. In order to add a vehicle you will need to click the **“add vehicle”** link (see illustration below). Here you can also edit and delete vehicles by clicking the **edit/delete** link in the “Action” column. (See illustration below) Fields that are highlighted pink indicate missing or incorrect information and will remain pink until corrected.

California Environmental Protection Agency
Air Resources Board
TRUCRS Home Fleet Summary Report Online

Fleet: **California Air Resources Board** (TRUCRS ID: 55683) << Change Working Fleet

Truck and Bus Reporting Home

VIEW FLEET ENTER VEHICLE DATA ODOMETER / PTO HOUR METER READINGS

Welcome to the Truck Regulation Upload, Compliance, and Reporting System!

Current Status of Reported Data:
 To report information for your fleet, you may use either the navigation bar located at the top of the page or the links provided below.

What would you like to do?

- [View Fleet Summary](#): See a summary of your reported data.
- [Add Vehicle](#): Add a truck or bus to your fleet.
- [Print a Certificate](#)
- [Update Odometer and PTO Hour Meter Readings](#): Update odometer and hour meter readings for vehicles claiming a Ag Mileage Extension, Low-Use Exemption, or Low Mileage Construction Truck Exemption.

If you would like to edit a specific vehicle by searching its VIN, please enter the VIN here:

If you would like to edit a specific vehicle by searching "Your Own ID", please enter it here:

Vehicle Fleet List: 5 Vehicles Sort by Order Vehicle Entered

Action	Line #	Status	VIN	Your Own ID	Model Year	License Plate	Make (Model)	Vehicle Type	GVWR >26,000 lbs?	Fuel Type	Engine MY	PM Filter or Exemption/Extension	Reporting Complete
Edit / Delete	1	Active	fakevin123	1	2001	123abc	PETERBILT (model 1)	Dump Truck	Y	Diesel	2000	PM Filter - Retrofit	Y
Edit / Delete	2	Active	anotherfakevin		2009	ED8795	CHEVROLET (0)	Concrete Pump	Y	Diesel	1992	Low Use Exemption	N
Edit / Delete	3	Active	2013testtruck		2001	license	CHEVROLET (C5500)	Concrete Pump	Y	Diesel	2000		Y
Edit / Delete	4	Active	asdfsdfasdf	dfasdf	2009		(asdf)	Box Van Truck					N
Deleted vehicles are listed below.													
Restore	5	Deleted	fakevin1234	1	2001	123abc	PETERBILT (Dump)	Dump Truck	Y	Diesel	2000	None	N

Below is the page for adding or editing vehicle information. Here you can enter and edit all of the information about your vehicle and its engine. The VIN number is a required field and the system will not save the information without it. In the **“PM filter or Other Compliance Option”** drop down menu (see illustration below) you will be able to select if your vehicle has a PM filter or if you are using an extension for the vehicle. The system will not allow you to save the vehicle if you are selecting a compliance option for which you do not qualify. When finished you can click the save button to save the information.

TRUCRS TB Home → Report Online → Enter Vehicle Data

VIEW FLEET | ENTER VEHICLE DATA | ODOMETER / PTO HOUR METER READINGS

REPORT GENERAL VEHICLE INFORMATION ON THIS FORM.

Add Vehicle

Vehicle Identification Number (VIN)

Your Own ID

Vehicle Model Year

Vehicle Make

Vehicle Model

Vehicle Type

Fuel Type

Registration Type

License Plate

Registration State / Province

GVWR more than 26,000 lbs?

Date Purchased (YYYY-MM-DD)

Engine Information

Engine Family Name

Engine Manufacturer

Engine Model

Engine Year

PM Filter Or other Compliance Option

If you would like to edit a specific vehicle by searching its VIN, please click here

If you would like to edit a specific vehicle by searching "Your Own ID", please click here

Truck Regulation Upload, Compliance

Updated November 12, 2012)

100%

PM Filter Or other Compliance Option

- None
- PM Filter - Original Equipment
- PM Filter - Retrofit
- Ag Mileage Extension
- Ag Specialty - Outside SJV
- Ag Specialty - Statewide
- Low Mileage Construction Truck
- Low Use Exemption
- Log-Truck Phase-in Option
- NOx Exempt Area Operation
- Ordered 4 mos. early
- Low Use Non-Op
- PM Filter Early

Any errors will be displayed in red at the top of the page and should be corrected. If you wish to correct the information later, you can click the **“save data anyway”** button (see illustration below) to override the validation and save the data. However, all information must be complete by January 31, 2013.

YOUR INFORMATION HAS NOT BEEN SAVED. Please correct the following errors:

- Error encountered validating the engine family.

Save Data Anyway Save with errors and correct by January 31, 2013.

REPORT GENERAL VEHICLE INFORMATION ON THIS FORM.

Edit Vehicle on Line #2

Vehicle Identification Number (VIN) anotherfakevin

Your Own ID

Vehicle Model Year 2009

Vehicle Make CHEVROLET

Vehicle Model

Vehicle Type Concrete Pump

Fuel Type Diesel

Registration Type Annual-State Only

License Plate 6D8795

Registration State / Province California, USA

GVWR more than 26,000 lbs? Yes

Date Purchased (YYYY-MM-DD) 2008-01-02

Engine Information

Engine Family Name CCEXH0912XAQ

Engine Manufacturer OTHER

Engine Model fakemodel

Engine Year 1992

PM Filter Or other Compliance Option Low Use Exemption

Odometer Reading 123

Read Date (YYYY-MM-DD) 2012-01-01

PTO Hour-meter Reading

PTO Hour-meter Reading Date (YYYY-MM-DD)

Submit and Add Similar **Cancel Edit**

If you would like to edit a specific vehicle by searching its VIN, please enter the VIN here: **Edit by VIN**

If you are entering more than one vehicle you can click the **“save and add similar”** button (see arrow above) which will save the existing vehicle and will copy some of the information so that you can add similar vehicles more efficiently.

When you are done adding vehicles click the **“view fleet”** tab to review and confirm all of the information was saved successfully. (see illustration below)

California Environmental Protection Agency
Air Resources Board

TRUCRS Home Fleet Summary Report Online

For assistance:
trucrs@arb.ca.gov
or call 1-866-6DIESEL

Fleet: **California Air Resources Board** (TRUCRS ID: 55683) << Change Working Fleet

TRUCRS TB Home → Report Online → Enter Vehicle Data

VIEW FLEET ENTER VEHICLE DATA ODOMETER / PTO HOUR METER READINGS

Data entered successfully.

- Vehicle Updated
- Supplemental Information Updated

REPORT GENERAL VEHICLE INFORMATION ON THIS FORM.

Add Vehicle

Vehicle Identification Number (VIN)

If you reported before and are required to report annual odometer readings you can click on the **“Odometer/PTO Hour Meter Reading”** tab. Only vehicles that require annual odometer reporting will appear on this page. Enter your odometer reading and date, and click the save button to save your information. (see illustration below) If you are not claiming mileage based extensions this tab will not appear.

California Environmental Protection Agency
Air Resources Board
TRUCRS Home Fleet Summary Report Online

Logged in as [aprilisfakefleet \(Fleet Account\)](#) | [Log Out](#)
 For assistance:
trucrs@arb.ca.gov
 or call 1-866-6DIESEL

Fleet: **California Air Resources Board** (TRUCRS ID: 55683) [<< Change Working Fleet](#)

TRUCRS TB Home → Report Online → **Update Odometers/Hour Meters**

VIEW FLEET **ENTER VEHICLE DATA** **ODOMETER / PTO HOUR METER READINGS**

Odometer & Emergency Miles **PTO & Out-of-State Miles**

On this page, you can:

- View limited/low-use operation vehicles
- Update odometer readings for short-haul tractors

NOTE: Click on the Latest Reported Odometer Reading for an Odometer Reading History Report.

Truck and Bus Odometer Readings (TESTING): 1 Low Mileage/Low Use Vehicles [Sort by Order/Vehicle Entered](#)

Line #	Model Year	Your Own ID	License Plate	VIN	Compliance Path	Latest Reported Odometer Reading (Read Date)	New Odometer Reading	New Odometer Read Date (YYYY-MM-DD)	Emergency Use Miles 2012
1	2009		6D8795	anotherfakevin	Low Use Exemption	123 (2012-01-01)			

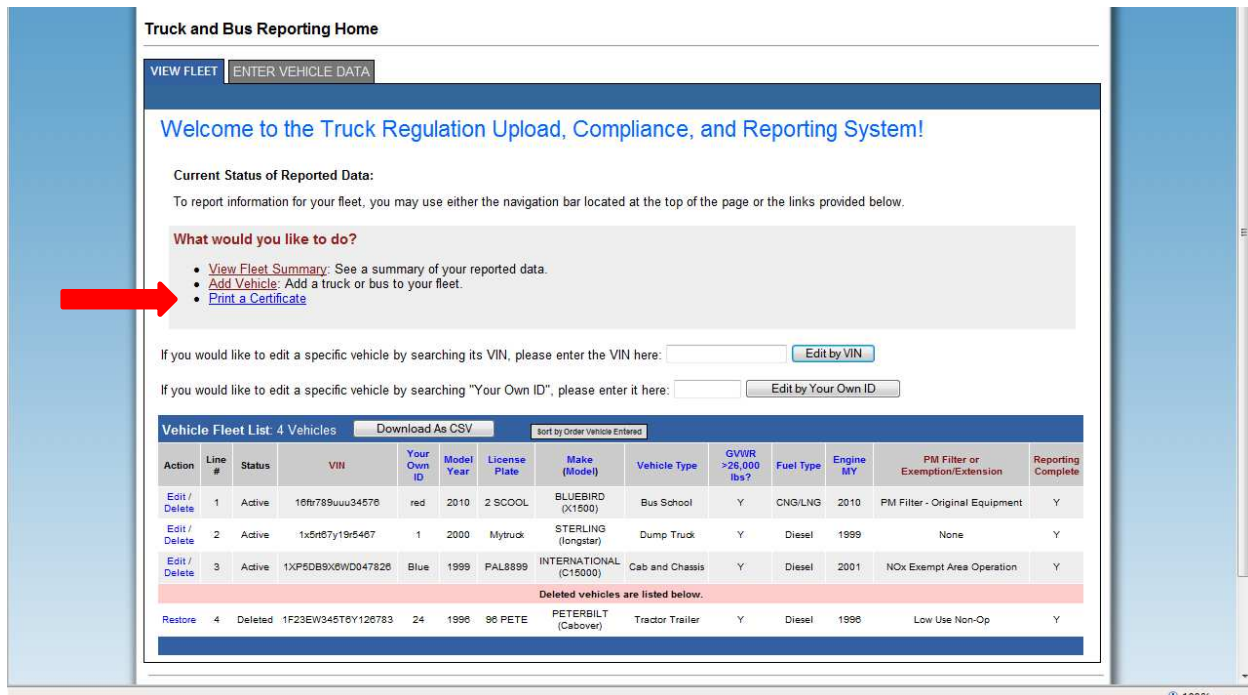
☐ Check here before saving your changes if you need to report PTO hours or Out-of-State Miles.

[Save](#) [Save And Report PTO/Out-of-State Miles](#)

Truck Regulation Upload, Compliance, and Reporting System (Last Updated November 12, 2012)

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You may print a reporting certificate from the “**view fleet**” tab by selecting the “**print a certificate**” link. (see illustration below)



Truck and Bus Reporting Home

VIEW FLEET | **ENTER VEHICLE DATA**

Welcome to the Truck Regulation Upload, Compliance, and Reporting System!

Current Status of Reported Data:
To report information for your fleet, you may use either the navigation bar located at the top of the page or the links provided below.

What would you like to do?

- [View Fleet Summary](#): See a summary of your reported data.
- [Add Vehicle](#): Add a truck or bus to your fleet.
- [Print a Certificate](#)

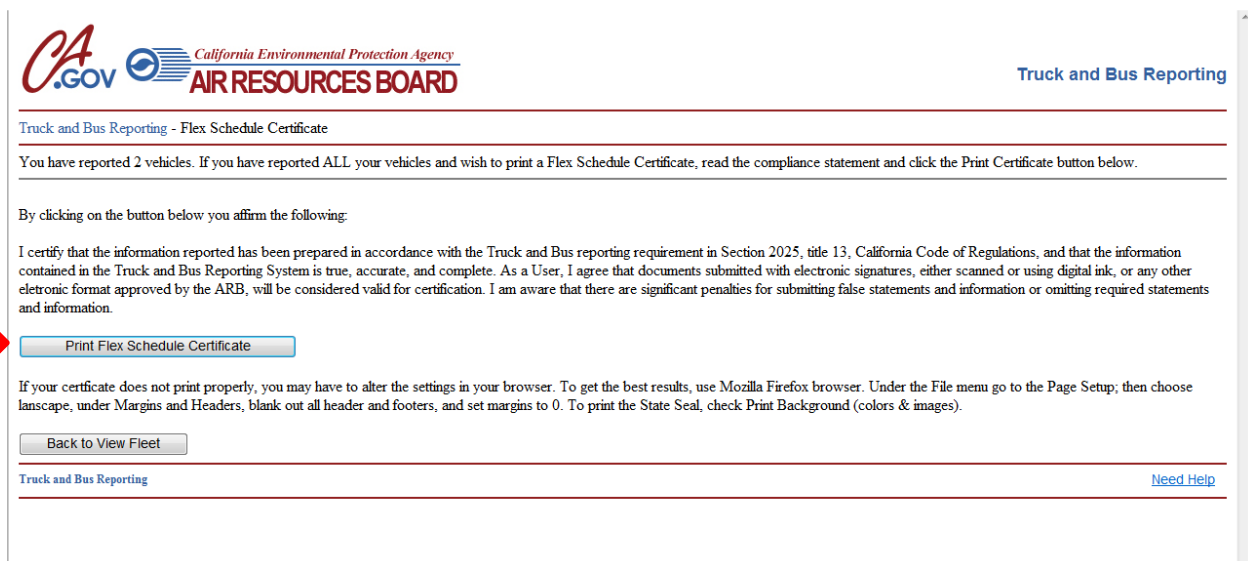
If you would like to edit a specific vehicle by searching its VIN, please enter the VIN here:

If you would like to edit a specific vehicle by searching "Your Own ID", please enter it here:

Vehicle Fleet List: 4 Vehicles

Action	Line #	Status	VIN	Your Own ID	Model Year	License Plate	Make (Model)	Vehicle Type	GVWR >25,000 lbs?	Fuel Type	Engine MY	PM Filter or Exemption/Extension	Reporting Complete
Edit / Delete	1	Active	16fr789uuu34578	red	2010	2 SCOOOL	BLUEBIRD (X1500)	Bus School	Y	CNG/LNG	2010	PM Filter - Original Equipment	Y
Edit / Delete	2	Active	1x5nt67y19e5467	1	2000	Mytruck	STERLING (longstar)	Dump Truck	Y	Diesel	1999	None	Y
Edit / Delete	3	Active	1XP5DBX6WD047826	Blue	1999	PAL8899	INTERNATIONAL (C15000)	Cab and Chassis	Y	Diesel	2001	NOx Exempt Area Operation	Y
Deleted vehicles are listed below.													
Restore	4	Deleted	1F23EW345T6Y126783	24	1996	96 PETE	PETERBILT (Cabover)	Tractor Trailer	Y	Diesel	1996	Low Use Non-Op	Y

If all of your information is correct and complete you are finished with reporting your vehicles for the Truck and Bus regulation. You will be able to print a reporting certificate (see illustration below). You will not be able to access the certificate until all reporting information is complete. Once you are able to access the certificate you may print it for your records and to make it available to motor carriers or brokers.



CA.GOV **California Environmental Protection Agency**
AIR RESOURCES BOARD

Truck and Bus Reporting

Truck and Bus Reporting - Flex Schedule Certificate

You have reported 2 vehicles. If you have reported ALL your vehicles and wish to print a Flex Schedule Certificate, read the compliance statement and click the Print Certificate button below.

By clicking on the button below you affirm the following:

I certify that the information reported has been prepared in accordance with the Truck and Bus reporting requirement in Section 2025, title 13, California Code of Regulations, and that the information contained in the Truck and Bus Reporting System is true, accurate, and complete. As a User, I agree that documents submitted with electronic signatures, either scanned or using digital ink, or any other electronic format approved by the ARB, will be considered valid for certification. I am aware that there are significant penalties for submitting false statements and information or omitting required statements and information.

If your certificate does not print properly, you may have to alter the settings in your browser. To get the best results, use Mozilla Firefox browser. Under the File menu go to the Page Setup; then choose landscape, under Margins and Headers, blank out all header and footers, and set margins to 0. To print the State Seal, check Print Background (colors & images).

Truck and Bus Reporting [Need Help](#)

If you have any further questions you may call our Diesel hotline at 866-634-3735 or email us at trucrs@arb.ca.gov